October 15, 2022

Train & Grain Festival

Vendor Packet

SAGINAW TX
TRAIN & GRAIN FESTIVAL
October 15, 2022 www.SaginawTrain-Grain.org

SAGINAW TEXAS

EMS ISD

About Train & Grain

Train & Grain Festival is an annual fall outdoor community event held at Saginaw High School. Visitors enjoy a full day of music and food. Kids also enjoy free activities including games, rock painting, Southwestern Dairy Farmers mobile classroom, and a choo choo train ride.

In this Vendor packet, you will find information about the ways you can sign-up to join the Train & Grain 2022 as a vendor!

For more information, please contact the Susy Victor-Trevino at 817-230-0440, Pedro Zambrano at 817-230-0336, or email us at TGFestival@saginawtx.org.

2021 RECAP

5K-6K
Estimated T&G 2021 Attendance

41
Food, Arts & Crafts, and Non-Profit Vendors

SAGINAW TX
TRAIN & GRAIN FESTIVAL
October 15, 2022 www.SaginawTrain-Grain.org

Vendor Registration Form

Saturday, October 15, 2022

Description of Event:

- Outdoor family-friendly festival in the parking lot of Saginaw High School, 800 N. Blue Mound Rd.
- From 10 AM – 6 PM, October 15, 2022

Booth Space

- **Business Booth**
  - 14'x18' $85
  - 24'x18' $135
- **Arts & Crafts Booth**
  - 14'x18' $60
  - 24'x18' $85
- **Non-Profit Booth** $25

Vendor Requirements: *Please read carefully*

- A completed vendor application including a detailed description of your booth items (attach an additional sheet if necessary). If possible, attach photos of sample items.
- Signed waiver (attached).
- Vendors may sell from their booths only. Soliciting from other areas of the Festival is prohibited.
- All vendors are responsible for paying their own sales tax.
- Vendors must provide their own equipment, including electricity generator, tents, tables, chairs, etc…

Check-In

- All vendors must check-in between 6-9 AM. Due to safety concerns, arrivals after 9 AM may forfeit pre-assigned booth location and be assigned an alternate location.
- All vehicles used to transport supplies to the booth area must be removed from the festival area by 9 AM for public safety.
- Booths must be completely set-up by 9:30 AM and remain open until 6 PM. A vendor desiring to break down early must receive prior approval.

Check-Out

- All vendors must clear the festival grounds by 9:30 PM. It is the vendor's responsibility to return their area to pre-Festival conditions by removing all trash, boxes, and supplies.
- To prevent accidents and injuries, any vendor wishing to leave early MUST receive approval from a festival official. With approval, vendors who do not need a vehicle to transport supplies out of their booth will be allowed to walk their supplies out.
- No vehicles are allowed on the festival grounds between 9:30 AM and 6 PM.

Other Information & Requirements

- Vendors will receive a confirmation letter upon receipt of their application. Booth assignment and further information will be emailed, or mailed if no email is provided, approximately one week before the event.
- Vendor fees are **non-refundable**.
- Absolutely no unattended vehicles may be left on the festival grounds the night before the festival.

ADA Statement – In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990, the City of Saginaw will not and does not discriminate against qualified individuals with disabilities on the basis of disability in the City's services, programs, activities, or employment practices.

SAGINAW TX
TRAIN & GRAIN FESTIVAL
October 15, 2022 www.SaginawTrain-Grain.org

Vendor Registration Form

Date received: _____

Booth #: _____

Organization/Vendor Name: _____

Contact Name: _____ Phone: _____

Address: _____ City/State/Zip: _____

Email: _____

Booths

Please indicate the booth type and square footage required

Business

_____ 14'x18' ($85) * _____ 24'x18' ($135) *

Arts & Crafts

_____ 14'x18' ($60)* _____ 24'x18' ($85)*

Non-Profit

_____ $25* (Contact TGFestival@SaginawTX.org for booth size request)

*One vendor per booth

Please provide a detailed description and photos, if possible, of your products/services.

_____

_____

_____

_____

Waiver: Train & Grain Festival reserves the right to refuse any vendor application, should this occur the fee will be refunded. The Vendor shall indemnify, save and hold harmless the City of Saginaw, Train & Grain Festival, their respective officers, agents, board members, staff, volunteers, sponsors and assigns from any claims, damages, losses, liability or expense which may arise out of, in connection with, or resulting from this agreement. The City, Train & Grain Festival, their respective officers, agents, board members, staff volunteers, sponsors and assigns shall not be held responsible for any loss or damage due to fire, accident, theft, weather, acts of God, vandalism or any other loss or injury whatsoever or not specifically described herein, whether past, present or future. Booths are not insured by the City of Saginaw, Train & Grain Festival or any sponsoring agents. Vendors must make provisions for safeguarding their goods. Each Vendor assumes full liability for protecting, care and maintenance of vendor's property. **ANY VENDOR NOT HOLDING VALID LIABILITY INSURANCE EXHIBITS AT THEIR OWN RISK AND ASSUMES ALL LIABILITY.** *Note: Vendor Fees are Non Refundable.*

Please sign and date below to acknowledge that you have read all the information, rules, regulations and agree to the terms of the contract

Signed:_____ **Date:** _____

Enclose a check or money order made payable to: City of Saginaw

Please Return Completed Forms with payment by August 31st to:
City of Saginaw • ATTN: Train & Grain
P. O. Box 79070 • Saginaw, TX 76179